PURPOSE
The GRACE Steering Committee guides the implementation, direction and evaluation of the GRACE model of care. The members of the committee are responsible for representing their respective areas and disseminating information where appropriate.

OBJECTIVES
- Guide the development of clinical and administrative process including assessment, care planning and service delivery.
- Identify successful strategies and leverage points to ensure optimal care outcomes for elderly residents.
- Provide a mechanism for communication between the GRACE Project Team and the major stakeholders.
- Monitor the projects work plan and schedule.
- Advise on project evaluation.
- Consider and develop education packages for clients, carers and staff.
- Ensure that data collection and reporting is on schedule.
- Plan for sustainability and transferability of the GRACE model.

MEMBERSHIP
- Executive Sponsor
- Director of Rehabilitation and Aged Care
- GRACE Clinical Nurse Consultant
- GRACE Project Manager
- Representative from Name Retirement Villages
- Representative from Name Hostel
- Representative from Nursing Home
- Director of Nursing
- Nursing Manager Rehabilitation and Aged Care
- Agedcare Services Emergency Team (ASET)
- Aged Care Liaison Nurse
- Hospital Bed Manager
- Palliative Care Specialist
- Emergency Medical Unit Manager
- Nursing Unit Manager Emergency Department
- Representative from the NSW Ambulance Service
- Representative from the NAME Division of General Practitioners
- General Practitioner representative
- Representatives from the Home Nursing Service
- Consumer Representative

*If members cannot attend a Steering Committee meeting, an alternative representative from the area they represent can be nominated.*
The GRACE Steering Committee will report achievements, recommendations and gaps to Local and Area Executive of the Hospital Service.

Minutes of the meeting will be maintained and distributed to all members.

Standing agenda items will include developments in the model of care and data reporting.

The GRACE Steering Committee will meet every four to six weeks for one hour on a nominated weekday.

Quorum will be 11 members (50%)

A preliminary review of the performance indicators and the terms of reference will be done at the first meeting.