Geriatric Medicine Patients Suitable for Transfer to Balmain Hospital

Patients who are unlikely to be suitable for transfer/admission to Balmain include:

- Patients requiring acute psychiatric support.
- Patients who are scheduled.
- Patients with suicidal ideation.
- Drug and Alcohol patients who are at risk of absconding or are continuing to take illicit substances.
- Patients whose death is imminent.
- Patients with peritoneal dialysis.

Examples of patients who are suitable for transfer/admission to Balmain include:

- Patients on oral chemotherapy (subcutaneous chemotherapy pending).
- Patients with PICC lines, CVC’s, portacaths, established tracheostomy tubes, PEG feeding tubes.
- Patients with complex wounds and stomas.
- Patients requiring VAC dressings.
- Patients with dementia, resolving delirium, confusion, history of wandering (to Wakefield Ward).
- Patients who have a history of falls.
- Patients requiring ongoing Allied Health support.
- Patients with their own nocte CPAP.
- Haemodialysis patients.
- Other patients as agreed upon by RPAH and Balmain Hospital Executive staff.

Process for Transfer

- A patient must first be authorised for transfer by a Geriatrician.
- The “Criteria for Transfer to Balmain Hospital” form must be commenced for all patients awaiting transfer.
- Once the patient has met all of the criteria the Nursing Unit Manager or the RPA Patient Flow Unit must place the patient’s name and details into the Inter-Hospital Transfer section of the Patient Flow Portal.
- The Balmain Hospital Bed Manager/After Hours Manager can then contact the RPAH Patient Flow Unit or Nursing Administration and Resource Management Unit when a bed is available.
- Ward staff must complete the relevant transfer documentation and fax it to Balmain Hospital.
- A verbal handover between the NUM or Nurse In-Charge must also occur.
- The patient and/or their Next of Kin must be notified of the transfer.

NB. Patients must only be placed on the Patient Flow Portal once they are medically ready for transfer to Balmain Hospital.
CRITERIA FOR TRANSFER TO BALMAIN HOSPITAL GERIATRIC MEDICINE

PART A: MEDICAL REVIEW (to be completed with approval of consultant)

Authorising Geriatrician:

Diagnosis: ____________________________________________________________

☐ The treating consultant agrees for this patient to be transferred to Balmain once parts B and C are completed and criteria met.

☐ The Patient and/or their Next of Kin notified of the plan for transfer to Balmain Hospital.

Name: __________________________ Signature ____________________________ Time/date: ________________

PART B: Specific requirements to be completed prior to transfer (to be completed by Geriatricians)


PART C: Once Medically Stable Please Complete the Following:

<table>
<thead>
<tr>
<th>Y/N</th>
<th>Name</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y/N</td>
<td>All observations are satisfactory prior to transfer. If no, the Geriatrician needs to be consulted to ensure that the patient is suitable for transfer.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Patient entered into Patient Flow Portal</td>
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</tr>
<tr>
<td></td>
<td>Bed availability confirmed by Patient Flow Unit staff</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Transport booked</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Next of Kin notified at time of transfer</td>
<td></td>
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<tr>
<td></td>
<td>Medical discharge summary/handover completed</td>
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<tr>
<td></td>
<td>Balmain Hospital notified if the patient has been specialled in the past 48 hours</td>
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<tr>
<td></td>
<td>Nursing handover form completed and faxed</td>
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<tr>
<td></td>
<td>Telephone handover provided to accepting Balmain Hospital ward</td>
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</tbody>
</table>

I confirm that the criteria in parts B and C have been met at the time of transfer:

Name: __________________________ Designation: __________________________

Signature: __________________________ Date/time: __________________________