

Terms of Reference

NSW Telehealth Strategic Advisory Group

Reports to:	eHealth Executive Council		
Reporter:	Chief Clinical Information Officer, eHealth NSW		
Chairperson/s:	Director ACI Clinical Program Design and Implementation Portfolio		
Terms of office:	24 months		
Secretariat:	Telehealth Manager ACI		
Strategic context:	NSW Health Telehealth Framework and Implementation Strategy 2016-2021	Date:	December 2016
Decision making:	Decisions relating to enhancement of care delivery through Telehealth		

Background:

There are a number of parts of the NSW health system that have a role in delivering Telehealth. The Ministry of Health (MOH) commissioned a strategic review of telehealth in NSW. This review identified a range of barriers and enablers to telehealth and made recommendations for the future, with a focus on strategic governance. In April 2016, MoH published the *NSW Health Telehealth Framework and Implementation Strategy: 2016-2021*. The document recommended that a state-wide Telehealth Strategic Advisory Group be established to coordinate and drive telehealth activity, including providing strategic guidance for Telehealth in NSW, driving innovation, and monitoring developments in Telehealth that may be of benefit to the health system. ACI were tasked with establishing and chairing this group.

In February 2016 the ACI established the Telehealth Capability Interest Group to facilitate collaboration and networking for clinicians and managers currently working in or wanting to undertake Telehealth services. This group will report to the Telehealth State-wide Strategic advisory group.

Purpose:

The Telehealth Strategic Advisory Group has been established to provide NSW Health with expert advice on Telehealth governance and strategy.

Responsibilities / Functions:

This Strategic Advisory Group will hold the following functions:

- Provide oversight of the implementation of the *NSW Health Telehealth Framework and Implementation Strategy: 2016-2021*.

- Provide strategic advice for Telehealth in NSW with links to other key NSW Health funding, services strategies and programs.
- Monitor Telehealth developments nationally, and undertake horizon scanning for new and relevant technologies.
- Seek technical advice as needed to support increased uptake of telehealth across the system and overcome any barriers.
- Encourage and advise on approaches to monitor Telehealth uptake across the state.
- Drive ACI and State-wide innovation and prioritisation of Telehealth-enabled models of care and develop use cases.
- Review and contribute to updates to the ACI Guidelines for the use of Telehealth for Clinical and education of patients and clinicians where necessary, including in terms of training.
- Monitor the effectiveness of telehealth models of care, as reported by LHDs/SHNs, and engage BHI where necessary.
- Undertake an annual review of implementation progress across NSW in the six priority areas.

Note that the Strategic Advisory Group will agree a forward work-plan in order to prioritise these functions.

Frequency of meetings:

Monthly meetings for the first two meetings followed by bi-monthly meetings via face to face or teleconference

Reporting committees:

The NSW Telehealth Capability Interest Group, will report to the NSW Telehealth Strategic Advisory Group (TSAG)

TSAG will report to eHealth Executive Council

Quorum:

- 50 % of membership plus one.
- Where the meeting does not reach a quorum, recommendations will be circulated to all members and confirmed at the next meeting

Membership:

Role	Organisation	Role
Raj Verma Director Clinical Program Design and Implementation	NSW Agency for Clinical Innovation	Chair
John Lambert, Chief Clinical Information Officer	eHealth NSW	

Andrew Pedrazzini, Director of Infrastructure Programs	eHealth NSW	
Cathryn Cox Executive Director of Health System Planning and Investment Branch	NSW Ministry of Health	
Tish Bruce Executive Director of Health and Social Policy Branch	NSW Ministry of Health	
Alfa D'Amato Deputy Director of ABF Taskforce	Activity Based Funding Taskforce	
Andrea Herring Executive Director, Professional Practice, Interprofessional Collaboration	HETI	
2x Chief Information Officers (1 rural representative and 1 metropolitan representative)	NNSW LHD and TBC	Matt Long (Rural Rep) TBC (Metro Rep)
2 x Telehealth Managers, 1 rural representative , and 1 metropolitan representative	NBMLHD, FWLHD and WNSLHD	Shayrn Cowie (FWLHD/WNSWLHD) and Tanya Baldachinno (NMBLHD)
2 x Medical specialist (i.e. clinical champions) 1 rural representative and 1 metro representative	WNSWLHD and NSLHD	Prof. Greg Fulcher (NSLHD) Dr. Shannon Nott (WNSWLHD)
2 X Directors of Operations 1 rural representative and 1 metro representative	MLHD, and SCHN	Brett Thomson, (MLHD) Dr. Emma Mchaon (SCHN)
PHN Chief Executive	Sydney North PHN,	Lynelle Hales
1 x Allied Health and/or Nursing representative	HNE LHD	Tania Swan, Registered Nurse.
1 X Consumer of Telehealth	TBC	
Telehealth Manager	NSW Agency for Clinical Innovation	Secretariat

Program Manager, Implementation	NSW Agency for Clinical Innovation	
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